



Ref No.: MPS/2024/T1/078

16 Feb 2024

Dear Parents,

**Re: Parent-Teacher Conference (PTC) 2024 for Primary 1**

With reference to the Year Head's letter dated 10 Jan 2024 (MPS/2024/T1/02a), we are pleased to share with you details of the Parent-Teacher Conference (PTC).

The PTC session is an opportunity for parents and teachers to interact and dialogue about the child's progress and strengthen parent-child bonding. The PTC will be held on **5 Mar (Tue)** and **7 Mar (Thu)** from 2.15pm to 5.00pm in the classroom and hall (Mother Tongue Language). To ensure safety and comfort for our students and parents, we would like to invite up to two parents/family members to accompany your child into the school for the event.

Parents may start booking your preferred appointment slot from **23 Feb (Fri)**. Please book a **10-minute appointment** with both the Form and Mother Tongue Language Teachers via Parents' Gateway (PG). For PTC booking instructions, kindly refer to the PG Booking Guide at <https://www.marsilingpri.moe.edu.sg/for-parents/parent-gateway-guide/>. For parents who are not onboard PG, please contact your child's Form Teacher to make an appointment.

Primary 1 is one of the milestones in a child's education journey. You are strongly encouraged to make an appointment to meet up with the form and subject teachers to discuss your child's progress and how the school and home could partner each other to bring out the best in your child.

If you need assistance to book an appointment in PG, please approach your child's Form Teachers. For further queries regarding PTC, please feel free to contact the school at 6269 6193 or send me an email at chan\_hong\_wei@schools.gov.sg

We seek your cooperation to be punctual for your appointment to avoid delays or a long wait time. We look forward to your continued support as we work together to bring out the best in your child.

Thank you.

Yours faithfully,

Mr. Nick Chan  
Year Head/ Lower Primary

Mrs. Heather Thio  
Principal

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(Please return this portion to the Form Teacher by Wednesday, 21 February 2024)

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**ACKNOWLEDGEMENT: Parent-Teacher Conference (PTC) 2024 for Primary 1**

I have taken note of the above information.

Name of Parent: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Child: \_\_\_\_\_

Class: \_\_\_\_\_



# MARSILING PRIMARY SCHOOL

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