

# MARSILING PRIMARY SCHOOL

31 WOODLANDS CENTRE ROAD SINGAPORE 738927  
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Website address: www.marsilingpri.moe.edu.sg



*Every Marsilian can Learn, Lead and Serve*

Ref No.: MPS/2018/T1/14

9 Jan 2018

Dear Parents / Guardians



## **Re: 2018 Primary 1 Calendar of Events for Term 1**

A warm welcome, once again, to Marsiling Primary School. We hope your child/ward has had a good start to 2018. I am pleased to share with you the key programmes and events for the P1 level in Term 1 this year.



Sports

### **1. Enrichment and Remedial Programme (ERP)**

ERP, which aims to provide support to students who require additional guidance and assistance in bridging their learning gaps, will start from **Term 1 Week 4 to Week 9**. **Selected students** will attend these programmes which will run from **2.30 pm to 3.50 pm**. Please ensure that your child/ward is able to attend the sessions. Consent forms will be issued closer to the date of the programme.



Activity	Day	Dates
ERP for English and Maths	Tue and Thu	Term 1 Week 4 to Week 9
Blue Sky	Wed and Fri	No school-initiated student activities on Wednesdays and Fridays. All students are dismissed at 1.50 pm.



### **2. Take 10! Initiative**

All students will have a 10-minute break daily from 12.10 pm to 12.20 pm to re-energise, have a snack and practise self-leadership. Students are strongly encouraged to bring a healthy snack, such as bread, bananas, raisins, granola bars, whole-grain biscuits or cookies, to eat in class during *Take 10!*. Please refrain from packing meals, such as rice/noodles, or unhealthy snacks, such as sweets and deep-fried finger food, for your child/ward.



During *Take 10!*, our students will also be involved in daily cleaning activities where they will work together to clean up their classrooms after their snack break. Daily cleaning is part of the school's *Green Citizenship* efforts to inculcate personal and social responsibility in all our students and cultivate good life habits in them both in school and at home.



### **3. Student Safety: Drop-off and Pick-up**

For the safety of our students, parents/guardians who send their child/ward to school by car are advised to drop them off at the drop-off point inside the school and not along Woodlands Centre Road. Please be reminded to adhere to the speed limit of 15km/h within the school premises.



### **4. Important Administrative Information**



**a) Useful Information**

<b>School Operating Hours</b>	<b>Days</b>	<b>Time</b>
General Office	Mondays to Fridays	7.00am to 5.30pm
School Gate	Mondays to Fridays	<b>Main Gate</b> 6.30am to 6.00pm  <b>Side Gate 3</b> 6.00am to 7.40am 1.50pm to 2.20pm 3.50pm to 4.20pm 5.20pm to 5.50pm  <b>Side Gate 4</b> 1.50pm to 2.20pm
School and Miscellaneous Fees Collection	Mondays, Wednesdays and Fridays	10.00am to 2.00pm
Uniform Shop	Mondays and Thursdays	9.00am to 2.30pm
Bookshop	Mondays to Fridays	9.00am to 2.30pm

**b) School Bus**

There will be two pick-up times for dismissal:

- i) 1.50pm after school; and
- ii) 3.50pm after Enrichment/Remedial/CCA/other after-school activities.

Please work with the respective bus operators to coordinate the pick-up time for your child/ward.

**5. Communication between Parents and School**

Our teachers look forward to working closely with you to support the learning and development of your child/ward. If you would like to contact the teachers to find out more about your child's/ward's progress, please refer to the contact list on page 3. You may make an appointment to meet the teachers through email, write your request for an appointment in your child's/ward's Student Handbook, or call the General Office at 62696193.

As the Year Head for Lower Block (P1, P2 and P3 levels), I oversee all programmes and matters related to the holistic development of our students. Specifically, I work with the Assistant Year Head and form teachers to provide stronger socio-emotional support for all students. Please feel free to contact me if you have any queries about the school's plans and programmes for the P1 level.

The details of the P1 Form Teachers and the school's key personnel are as follows:

Class	Form Teacher	Email Address
1 Courage	Mdm Hazlina Yaacob	hazlina_yaacob@moe.edu.sg
1 Diligence	Mdm Rosamma Thomas	rosamma_thomas@moe.edu.sg
1 Harmony	Mdm Aminah	aminah_aki@moe.edu.sg
1 Honesty	Ms Dawn Lee	lee_hsueh_chien_dawn@moe.edu.sg
1 Kindness	Mdm Bay Mui	bay_mui@moe.edu.sg
1 Patience	Mdm Ong Bee Leng	ong_bee_leng@moe.edu.sg

Role	Name of Teacher	Email Address
Year Head (Lower Block)	Mr Nick Chan	chan_hong_wei@moe.edu.sg
Assistant Year Head (Lower Block)	Mr Tay Kim Hock Francis	tay_kim_hock@moe.edu.sg
HOD English Language	Ms Yong Sze Leng	yong_sze_leng@moe.edu.sg
HOD Mathematics	Mdm Ng Sock Hoon	ng_sock_hoon_a@moe.edu.sg
HOD Mother Tongue Languages	Mr Koh Sau Wii	koh_sau_wii@moe.edu.sg

We also invite you to connect with us online. You will find useful information and resources for parents on our school website and can keep up-to-date with information about our school events and activities on our official Facebook page.

<b>School Website</b>	<a href="http://www.marsilingpri.moe.edu.sg">http://www.marsilingpri.moe.edu.sg</a>
<b>Facebook Page</b>	<a href="https://www.facebook.com/MarsilingPri">https://www.facebook.com/MarsilingPri</a>

The **2018 Primary 1 Calendar of Events for Term 1** is attached for your reference. I look forward to working with you in support of your child's/ward's holistic development in Marsiling Primary School.

Yours faithfully

\_\_\_\_\_  
Mr Nick Chan  
Year Head (Lower Block)

\_\_\_\_\_  
Ms Cheryl Chee  
Principal

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(Please return this portion to the Form Teacher by Wed, 10 Jan 2018)

Ref No: MPS/2018/T1/14

**ACKNOWLEDGEMENT: 2018 Primary 1 Calendar of Events for Term 1**

I have taken note of the above information.

Name of Parent/Guardian\*: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Child/Ward\*: \_\_\_\_\_

Class: \_\_\_\_\_

*\*Delete as appropriate*